

Guidelines for Admission to Class XI-XII

The Kirk View School – ISC

Affiliated to CISCE, New Delhi. School Code BI038

Session 2024-2025

Criteria for Direct Admission:

1. RMO Qualifiers (Not PRMO)
2. First Three Toppers of different State Boards.
3. NTSE First Round Qualifiers
4. 1st/2nd/3rd State Rank holders in Science or Mathematics Olympiad.
5. Successful participants of National Level Conclaves and Symposiums.

Criteria for Provisional Admission:

1. Candidates who have been awarded Pass Certificate in the Indian Certificate of Secondary Education Examination with passes in 5 subjects including English are eligible to be admitted for preparation in courses of study leading to the Indian School Certificate Examinations.
2. The eligibility of candidates who have been awarded Pass Certificates in an equivalent examination conducted by another Examination Board will be decided by the Chief Executive and Secretary of CISCE.
3. The conditions of eligibility are as follows
 - i. The candidate must have been awarded a Pass Certificate in accordance with the requirements of the Board at an equivalent examination.
 - ii. In addition, the candidate must have obtained pass marks in accordance with the Regulations of the Board in English and four other written subjects.

Note :

1. Transfer certificate from last school attended is a must for admission to Class II and above
2. Admission to Class XII is only for students who have already registered in class XI in an CISCE board school on a transfer basis and have passed the qualifying exam in class XI. For further details contact the school office.

Fee Structure 2024-25 for Classes XI - XII

| Fee Head | Frequency | Amount |
|------------------------------|----------------|----------|
| Admission Fee ISC (XI & XII) | One time | 30000.00 |
| | | |
| ERP – School app | Annual (April) | 2000.00 |

| | | |
|--|-------------------------|----------------|
| Maintenance | Annual (May) | 5500.00 |
| Term Fee | April /September | 2500.00 |
| | | |
| Tuition Fee Class XI-XII | Monthly | 3750.00 |
| <p>*Note January, February & March to be paid before 10th January</p> <p>Fee is before the 10th of every month</p> | | |
| <p>All fees once paid are non-refundable.</p> | | |

A. STEPS TO FILL THE FORM

- **STEP1 =>** Read the instructions carefully and click on the **I AGREE** button then click on **PROCEED**.
- **STEP2 =>** Fill in the form carefully and then click on **SUBMIT**, an Acknowledgement slip will be generated for your record, with your **USER ID & PASSWORD**. Please ensure you allow the pop up blocker and also note that form once filled cannot be edited.
- **STEP3 =>** You will also receive the **USER ID & PASSWORD** through an SMS on your registered mobile no.
- **STEP4 =>** Log into received **USER ID & PASSWORD** in your mobile and take a print of the form.

B. You have to fill up the online registration form completely and upload a recent passport size photograph of the child and both the parents. Also, please provide a mobile number which is currently in use, as further communications will be directed through SMS on the Registered Mobile Number.

NOTE:- (Image size should not be more than 20KB)

C. Registration Fee Rs. 1000/- + service charges of Bank/Payment Gateway) will be required to be paid for the Student's Registration. It is to be paid Online via Credit /Debit Card / Net-banking. This fee is non-refundable.

D. Recommendations or approach through any source may be disqualified for admission.

E. There are NO DONATIONS – LINKED to ADMISSIONS. Beware of unscrupulous intermediates who, for their personal gain, offer to interview on your behalf. You could be deprived of admission of your child as well as your hard-earned money.

F. Documents required for Admission

The documents (1-6) must be presented in original copy along with a photocopy. The photocopies will be verified and the original will be returned immediately

MANDATORY for 1 to 6

1. Birth Certificate for date of birth. This will not be changed in future.
2. Two recent passport size photographs of the child.
3. Two recent B2 sized photographs of the child with his/her Mother and Father.
4. Photo Id of each of the parents (Aadhaar, Voter ID, Pan card, Central / State Govt ID / Passport, Driving License).
5. Class X Board Marksheets.
6. Transfer certificate from previous school with its affiliation code
7. Blood group report of child
8. Aadhaar Child of child (within six months of admission)
9. Last Progress report/marksheets of school last attended
10. *Authorisation letter of local guardian. In case, the child stays with Grandparents or relatives.
11. *If parents are separated/divorced, legal custodian papers.
12. *Proof of Nationalities of both parents (applicable to foreign nationals)