

# Guidelines for Admission to Playgroup, Nursery and Kindergarten Kirk View Kindergarten Session 2025-2026

## Age Criteria

	Minimum Age	Maximum Age
Playgroup	2 ½ years	6 years
Nursery	3 years	7 years
KGI	4 years	8 years
KGII	4 yrs 6 months	9 years

## Fee Structure

Admission Fee	One time (up to Class X)	40000.00
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Fee Head	Frequency	Amount
Tuition Fee	April/August/December	16000.00

Total Annual Fee	48000.00
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### Note:

1. Fee is due before the 10th of the instalment month
2. All fees once paid are non-refundable.

One-time payment	Amount after discount
Playgroup, Nursery & KG Before April 30, 2025	40000.00

## STEPS TO FILL THE FORM

- STEP1 => Read the instructions carefully and click on the **I AGREE** button then click on **PROCEED**.
- STEP2 => Fill in the form carefully and then click on **SUBMIT**, an Acknowledgement slip will be generated for your record, with your

USER ID & PASSWORD. Please ensure you allow the pop up blocker and also note that form once filled cannot be edited.

- STEP3 => You will also receive the USER ID & PASSWORD through an SMS on your registered mobile no.
- STEP4 => Log into received USER ID & PASSWORD in your mobile and take a print of the form.

A. You have to fill up the online registration form completely and upload a recent passport size photograph of the child and both the parents. Also, please provide a mobile number which is currently in use, as further communications will be directed through SMS on the Registered Mobile Number.

NOTE:- (Image size should not be more than 20KB)

B. Registration Fee Rs. 1500/- + service charges of Bank/Payment Gateway) will be required to be paid for the Student's Registration. It is to be paid Online via Credit /Debit Card / Net-banking. This fee is non-refundable.

C. Recommendations or approach through any source may be disqualified for admission.

D. There are NO DONATIONS – LINKED to ADMISSIONS. Beware of unscrupulous intermediates who, for their personal gain, offer to interview on your behalf. You could be deprived of admission of your child as well as your hard-earned money.

E. Documents required for Admission

The documents (1-6) must be presented in original copy along with a photocopy. The photocopies will be verified and the original will be returned immediately

MANDATORY for 1 to 6

1. Birth Certificate issued by Municipality or competent govt authority for date of birth. **This will not be changed in future.**
2. Two recent passport size photographs of the child, father and mother parents.
3. Two recent B2 sized photographs of the child with his/her Mother and Father.
4. Photo Id of each of the parents (Aadhaar, Voter ID, Pan card, Central/State Govt ID/Passport, Driving License).
5. Blood group report of child
6. Employment id of parents along with income proof.
7. Last Progress report/marksheet of school last attended
8. Aadhaar card of child (within six months of admission)
9. \*Authorisation letter of local guardian. In case, the child stays with Grandparents or relatives.
10. \*If parents are separated/divorced, legal custodian papers.
11. \*Proof of Nationalities of both parents (applicable to foreign nationals)

