

# Guidelines for Admission to Class I – IX

## The Kirk View School – ICSE

### Affiliated to CISCE, New Delhi. School Code BI038

### Session 2026-2027

#### Age Criteria

	Minimum Age	Maximum Age
Class I	05 yrs 6 months	8 years
Class II	06 yrs 6 months	9 years
Class III	07 yrs 6 months	10 years
Class IV	08 yrs 6 months	11 years
Class V	09 yrs 6 months	12 years
Class VI	10 yrs 6 months	13 years
Class VII	11 yrs 6 months	14 years
Class VIII	12 yrs 6 months	15 years
Class IX	13 yrs 6 months	16 years
Class XI	15 yrs 6 months	NA

#### Note :

1. Transfer certificate from the last school attended (with UDISE+ Number and PEN/APAAR) is a must for admission to Class II and above.
2. Admission to **Class X** is only for students who have already registered in **Class IX** in an ICSE board affiliated school on a transfer basis and have passed the qualifying exam in Class IX. For further details contact the school office.

## Fee Structure 2026-27 for Classes I to XII

Fee Head	Frequency	Amount
Admission Fee up to Class X	One time	₹45000.00
ERP – School app	Annual (April)	₹2400.00
Maintenance	Annual (May)	₹6500.00
Term Fee	April/August/ December	₹2000.00
Robotics Class I to VI	April	₹1150.00
Robotics Class VII to X	April	₹1350.00
Tuition Fee Class I-III	Monthly	₹3800.00
Tuition Fee Class IV-VII	Monthly	₹3900.00
Tuition Fee Class VIII-X	Monthly	₹4280.00
Tuition Fee Class XI - XII	Monthly	₹4280.00

**\*Note January, February & March to be paid before 10th January**

**Due date for paying the fee installment is 10th of every month**

AI based Assessments I-II	April	2250.00
MindSpark		
AI based Assessments III-IV	DA + April	2990.00
MindSpark		
AI based Assessments V-X	April	3750.00
DA+MindSpark+Asset		

(We have been using **Artificial Intelligence** based assessments, with individual student reports **since 2016**. In addition Self home practice with **MindSpark** English, Math & Science & National ASSET Test for Class V-X

1. ICSE & ISC Registration / Examination Fee is not included.
2. Miscellaneous charges for newspaper in school – as per prevailing rates

A. Registration Fee **₹1500/-** + service charges of Bank/Payment Gateway) will be required to be paid for the Student's Registration. It is to be paid Online via Credit /Debit Card / Net-banking. This fee is non-refundable.

B. Documents required for Admission

The documents (1-10) must be presented in original copy along with a photocopy. The photocopies will be verified and the original will be returned immediately

**MANDATORY for 1 to 10**

1. Birth Certificate issued by Municipality or competent govt authority for date of birth. **This will not be changed in future.**
2. Two recent passport size photographs of the child, father and mother parents.
3. Two recent B2 sized photographs of the child with his/her Mother and Father.
4. Photo ID of each of the parents (Aadhaar, Voter ID, Pan card, Central/State Govt ID/Passport, Driving License).
5. **Transfer certificate** from previous school with its **affiliation code and U-DISE CODE** for admission in Class II and above
6. U-DISE PEN (**Permanent Education Number**) from previous school **and** details for **APAAR (Automated Permanent Academic Account Registry)**
7. Blood group report of child.
8. Employment id of parents along with income proof.
9. Last Progress report/marksheet of school last attended
10. Aadhaar card of child (within six months of admission)
11. \*Authorisation letter of local guardian. In case, the child stays with Grandparents or relatives.
12. \*If parents are separated/divorced, legal custodian papers.
13. \*Proof of Nationalities of both parents (applicable to foreign nationals)